

ABSTRACT SUBMISSION TEMPLATE

Annex 2: Abstract submission template (to be uploaded to the submission portal)

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Title of the abstract	THE STUDY ON EVALUATION CAPACITY OF STAFF IN PUBLIC INSTITUTIONS IN TANZANIA
Conference session	<input checked="" type="checkbox"/> <input type="checkbox"/> Stream A. Responsive National Evaluation Systems <input type="checkbox"/> Stream B. Inclusive National Evaluation Systems <input type="checkbox"/> Stream C. Future Driven Systems and Approaches
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Preferred format:	<input checked="" type="checkbox"/> <input type="checkbox"/> Formal presentation (maximum 10 minutes) <input type="checkbox"/> Participation in a panel discussion where the experience can be shared <input type="checkbox"/> Participation in an interactive session where the

	example can be shared, without a formal presentation <input type="checkbox"/> Other (please specify) _____
I will need to apply for bursary support, if selected.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Language to be used for presentation	<input checked="" type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input type="checkbox"/> Chinese

Abstract Text (max. 500 words)

This paper presents the findings of the study of M&E capacity of staff performing Monitoring and Evaluations functions in the Public institutions in Tanzania. The study commissioned by the Prime Minister's Office Tanzania through Performance, Monitoring and Evaluation Directorate (PMED).

The study focused on 15 thematic areas such as: capacity in working out indicators, conducting reviews, administering data collection technics, data collection, processing and analysis; reporting results, working out evaluations, conducting quantitative analysis, conducting qualitative analysis, evaluating value for money, evaluation synthesis, dissemination of results, learning from results, accountability on results, working out logical models, and working out frameworks.

The Main Objective of the study was to evaluate the current status of M&E Capacity of staff working in the Monitoring and Evaluation Sections in Public Institutions.

The specific Objectives of the study precisely includes; The M&E Staff Capacity to perform the respective functions; Identified capacity gaps in thematic M&E areas among staff; and Set priority areas for capacity strengthening for effective Government Performance, M&E system.

Scope: The study covered employees in public institutions such as Ministries, Local Government Authorities, Regional Secretariats, Executive agencies, Independent departments/ombudsman and Government parastatals/companies dealing with M&E Functions.

Methodology: The Methodology used in carrying out the study covered aspects of assessment area, target population, data collection method and tool, response rate and data processing and analysis.

Target Population: The assessment covered all Staff in Ministries, Local Government Authorities, Regional Secretariats, Executive agencies, Independent departments/ombudsman and Government parastatals/companies dealing with M&E roles and responsibilities.

Data collection: The assessment used a cross sectional approach in which the data were

collected using an adopted tool from MECAT Toolkit. The tool in electronic format (**e-dodoso**) was sent to each responding Staff by email through their employers from April to May, 2023. Structured questionnaire containing closed ended questions were designed to capture the perception on M&E capability by staff. The tool used Likert scale asking for information on the details of each thematic area ranking each respondent's capacity on a five-point scale of 1. Very little capacity, 2. Little capacity, 3. Average, 4. Very good and 5. Excellent.

Data Processing and analysis: Given the ordinal nature of data, descriptive analysis was the main technic applied. Data were summarized into frequency tables, cross tabulations and the meaning was attached accordingly. Therefore, Data entry deployed e-dodoso output and exported to SPSS Version 22 for analysis to establish capacity level patterns among the staff. In that respect, the analysis was descriptive and examined the levels of capacities based on five point Likert scales: 1. Very Little Capacity, 2. Little Capacity, 3. Average, 4. Very Good and 5. Excellent. The overall capacity in every theme was computed using the levels of the details of questions for each staff based on responses under every thematic area.

Generally, the findings from this study intended to contribute significantly to the strengthening of the M&E systems in Public institutions in Tanzania specifically to identify the M&E skills gaps and inform the Government to develop the Strategy to capacitate the staff dealing with M&E Functions in the Government.